

REGULATION OF THE AGENCY FOR FOSTERING PANCASILA IDEOLOGY OF
THE REPUBLIC OF INDONESIA
NUMBER 6 OF 2020
ON
LEGAL DOCUMENTATION AND INFORMATION NETWORK OF THE AGENCY
FOR FOSTERING PANCASILA IDEOLOGY
BY THE BLESSINGS OF ALMIGHTY GOD

HEAD OF THE AGENCY FOR FOSTERING PANCASILA IDEOLOGY OF THE
REPUBLIC OF INDONESIA,

- Considering :
- a. that legal documentation and information that are well organized and well implemented in a national network are integral parts of the implementation of the Agency for Fostering Pancasila Ideology's duties and functions;
 - b. that in order to efficiently manage complete and accurate legal documents and information spreading across the Agency for Fostering Pancasila Ideology, it is necessary to develop cooperation in managing legal documentation and information in an integrated manner;
 - c. that based on the provisions of Article 5 section (1) of Presidential Regulation Number 33 of 2012 on National Legal Documentation and Information Network, ministries/institutions are obligated to establish a legal documentation and information network organization within their authority;
 - d. that based on the considerations as referred to in point a, point b, and point c, it is necessary to issue a Regulation of the Agency for Fostering Pancasila Ideology on Legal Documentation and Information Network of the Agency for Fostering Pancasila Ideology;

- Observing :
1. Presidential Regulation Number 33 of 2012 on National Legal Documentation and Information Network (State Gazette of the Republic of Indonesia of 2012 Number 82);
 2. Presidential Regulation Number 7 of 2018 on Agency for Fostering Pancasila Ideology (State Gazette of the Republic of Indonesia of 2018 Number 17);
 3. Regulation of the Agency for Fostering Pancasila Ideology Number 1 of 2018 on Organization and Work Procedures of the Agency for Fostering Pancasila Ideology (State Bulletin of the Republic of Indonesia of 2018 Number 536);

4. Regulation of the Minister of Law and Human Rights Number 8 of 2019 on Standards for Management of Legal Documents and Information (State Bulletin of the Republic of Indonesia of 2019 Number 692);

HAS DECIDED:

To issue: REGULATION OF THE AGENCY FOR FOSTERING PANCASILA IDEOLOGY ON LEGAL DOCUMENTATION AND INFORMATION NETWORK OF THE AGENCY FOR FOSTERING PANCASILA IDEOLOGY.

CHAPTER I GENERAL PROVISIONS

Article 1

In this Agency Regulation:

1. National Legal Documentation and Information Network (*Jaringan Dokumentasi dan Informasi Hukum Nasional*), hereinafter abbreviated as JDIHN, means a forum for the joint use of legal documents in an orderly, integrated and sustainable manner, and is a means of providing complete, accurate, accessible, and prompt legal information services.
2. Legal Documentation and Information Network of the Agency for Fostering Pancasila Ideology (*Jaringan Dokumentasi dan Informasi Hukum Badan Pembinaan Ideologi Pancasila*), hereinafter abbreviated as JDIH BPIP, means a forum for joint use of BPIP legal documents in an orderly, integrated and sustainable manner, and is a means of providing complete, accurate, accessible, and prompt BPIP legal information services.
3. Legal Documents mean legal products in the forms of legislation or legal products other than legislation which include but are not limited to court decisions, jurisprudence, legal monographs, legal magazine articles, legal books, legal researches, legal studies, academic drafts, and draft legislation.
4. Legal Information means data or information contained in Legal Documents.
5. Legal Documentation and Information Management means the activity of collecting, processing, storing, preserving, and utilizing Legal Document information.
6. Center for National Legal Documentation and Information Network (*Pusat Jaringan Dokumentasi dan Informasi Hukum Nasional*), hereinafter referred to as the JDIHN Center, means the National Law Development Agency at the Ministry of Law and Human Rights.
7. Members of National Legal Documentation and Information Network (*Jaringan Dokumentasi dan Informasi Hukum Nasional*), hereinafter referred to as JDIHN Members, mean legal bureaus and units whose duties and functions are to organize legal documents at state ministries, secretariats of state institutions, non-ministerial government institutions, provincial governments, regency/municipal governments and secretariats of regional houses of representatives at provincial and regency/municipal levels as well as libraries

at state higher education and private higher education and other institutions engaged in legal documentation and information as stipulated by the minister administering the government affairs in the field of law.

8. Agency for Fostering Pancasila Ideology, hereinafter abbreviated as BPIP, means an institution that is under the authority of and responsible to the President.
9. Chairperson of Steering Council means an element of the BPIP leaders who institutionally leads the Steering Council, which has the duty to provide direction and guidance to the Executives regarding the policy direction for fostering Pancasila ideology.
10. Head of BPIP, hereinafter referred to as the Head, means an element of the BPIP leaders who is responsible for implementing the duties and functions of the BPIP.

Article 2

- (1) The BPIP administers Legal Documentation and Information Management through JDIH BPIP.
- (2) JDIH BPIP as referred to in section (1) is published on the official BPIP website with the domain <https://jdih.bpip.go.id> and is integrated with the JDIHN system.

Article 3

JDIH BPIP as referred to in Article 2 aims to:

- a. guarantee the establishment of BPIP Documentation and Legal Information Management that are unified and integrated with JDIHN;
- b. guarantee the availability of Legal Documents and Legal Information that are complete and accurate, and can be accessed promptly and easily;
- c. develop effective cooperation with the JDIHN Center and fellow JDIHN Members in providing Legal Documents and Legal Information at BPIP; and
- d. improve the quality of national law development and public services as a manifestation of good, transparent, effective, efficient and responsible government.

CHAPTER II

LEGAL DOCUMENTS AND LEGAL INFORMATION

Article 4

JDIH BPIP as referred to in Article 2 contains Legal Documents and Legal Information.

Article 5

Legal Documents and Legal Information as referred to in Article 4 consist of:

- a. BPIP regulations;
- b. regulations of the Chairperson of the Steering Council;
- c. guidelines;
- d. operational guidelines/technical guidelines;
- e. instructions;
- f. standard operational procedures;
- g. circulars;

- h. decrees/decisions;
- i. cooperation agreements; and
- j. other Legal Documents and other Legal Information related to the implementation of the BPIP's duties and functions.

Article 6

Management, storage and preservation of Legal Documents and Legal Information as referred to in Article 5 are carried out by:

- a. uploading to the official JDIH BPIP page;
- b. transforming into digital forms; and
- c. making printed copies.

CHAPTER III ORGANIZATION, DUTIES, AND FUNCTIONS

Article 7

- (1) In order to administer Legal Documentation and Information Management as referred to in Article 2, the JDIH BPIP organization is established.
- (2) The JDIH BPIP organization as referred to in section (1) is a JDIHN Member.

Article 8

- (1) The JDIH BPIP organization as referred to in Article 7 section (1) consists of:
 - a. JDIH BPIP center; and
 - b. JDIH BPIP members.
- (2) The JDIH BPIP center as referred to in section (1) point a is a part of the Bureau of Law and Organization.
- (3) JDIH BPIP members as referred to in section (1) point b comprise:
 - a. a deputy in charge of interinstitutional relations, information dissemination, communication and networks;
 - b. a deputy in charge of legal, advocacy and regulatory oversight;
 - c. a deputy in charge of studies and substance;
 - d. a deputy in charge of education and training;
 - e. a deputy in charge of control and evaluation;
 - f. a bureau in charge of planning and finance, at the principal secretariat;
 - g. a bureau in charge of facilitation for the Steering Council, at the principal secretariat;
 - h. a bureau in charge of internal oversight, at the principal secretariat;
 - i. a bureau in charge of general affairs, at the principal secretariat; and
 - j. a center in charge of data and information, at the principal secretariat.

Article 9

The JDIH BPIP organization as referred to in Article 8 has the duty to conduct the Legal Documentation and Information Management within the BPIP.

Article 10

In performing its duty as referred to in Article 9, the JDIH BPIP organization carries out the functions of:

- a. coordinating Legal Documentation and Information Management within the BPIP;
- b. collecting and inventorying BPIP Legal Documents;
- c. processing, storing, and preserving BPIP Legal Documents;
- d. utilizing BPIP Legal Documents;
- e. fostering and empowering JDIH BPIP managers;
- f. developing a Legal Information system based on information and communication technology that is integrated with the JDIHN Center;
- g. developing a Legal Information system through collaboration with the JDIHN Center and fellow JDIHN Members;
- h. providing facilities and infrastructure for Documentation and Legal Information Management within the BPIP;
- i. evaluating Legal Documentation and Legal Information Management within the BPIP; and
- j. submitting JDIH BPIP implementation reports annually to the JDIHN Center.

Article 11

In performing their duties and functions as referred to in Article 9 and Article 10, the JDIH BPIP Center and Members comply with the Legal Documentation and Information Management standards.

CHAPTER IV
JDIH BPIP MANAGERS

Article 12

- (1) JDIH BPIP is administered by the JDIH BPIP management team.
- (2) The management team as referred to in section (1) consists of:
 - a. a person in charge;
 - b. a chairperson;
 - c. a secretary; and
 - d. members.
- (3) Membership of the management team as referred to in section (2) consists of the following elements:
 - a. a bureau in charge of legal affairs, at the principal secretariat;
 - b. a bureau in charge of planning and finance, at the principal secretariat;
 - c. a bureau in charge of facilitation for the Steering Council, at the principal secretariat;
 - d. a bureau in charge of internal oversight, at the principal secretariat;
 - e. a bureau in charge of general affairs, at the principal secretariat;
 - f. a center in charge of data and information, at the principal secretariat;
 - g. a subdivision of administration of the deputy for

- interinstitutional relations, information dissemination, communication and networks;
- h. a subdivision of administration of the deputy for legal, advocacy and regulatory oversight;
 - i. a subdivision of administration of the deputy for studies and substance;
 - j. a subdivision of administration of the deputy for education and training;
 - k. a subdivision of administration of the deputy for control and evaluation; and
 - l. the National Law Development Agency, at the Ministry of Law and Human Rights.
- (4) The management team as referred to in section (1) is established through a Decision of the Head of BPIP.

CHAPTER V FUNDING

Article 13

The funding required for managing Legal Documentation and Information is borne by the State Budget allocated in the BPIP Budget Execution (Allotment) Document.

CHAPTER VI CLOSING PROVISION

Article 14

This Agency Regulation comes into force on the date of its promulgation.

In order that every person may know hereof, it is ordered to promulgate this Agency Regulation by its placement in the State Bulletin of the Republic of Indonesia.

Issued in Jakarta
on 5 October 2020

HEAD OF THE AGENCY FOR
FOSTERING PANCASILA IDEOLOGY
OF THE REPUBLIC OF INDONESIA,

signed

YUDIAN WAHYUDI

Promulgated in Jakarta
on 6 October 2020

DIRECTOR GENERAL OF LEGISLATION OF THE MINISTRY OF LAW AND
HUMAN RIGHTS OF THE REPUBLIC OF INDONESIA,

signed

WIDODO EKATJAHJANA

STATE BULLETIN OF THE REPUBLIC OF INDONESIA OF 2020 NUMBER 1156

Jakarta, 30 April 2024

Has been translated as an Official Translation
on behalf of Minister of Law and Human Rights
of the Republic of Indonesia

DIRECTOR GENERAL OF LEGISLATION,

ASEP N. MULYANA

